



# Literacy Policy

## 2021-22

*Office use*

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<b>Associated documents:</b>			
<b>Links to:</b>			



The new OFSTED Framework emphasises a rigorous approach to the teaching of reading to develop learners' confidence and enjoyment in reading.

Literacy is vital to function in a modern, communications-led society, for personal pleasure and for intellectual growth.

- Literacy supports learning. Students need vocabulary, grammatically accurate expression and organisational control to cope with the cognitive demands of all subjects.
- Reading enables us to learn from sources beyond our immediate experience.
- Through language we make and revise meaning.
- Writing helps us to sustain and order thought.
- Responding to higher order questions encourages development of thinking skills and enquiry.
- Better literacy leads to improved self-esteem, motivation and behaviour. It allows students to learn independently. It is empowering.
- Learning through talk and developing oracy skills will ensure clarity of expression and improve confidence in public speaking and in written tasks.

**At The Holgate Academy we agree to:**

- Ensure that Literacy is visible in all classrooms and across the school as a whole, by using displays that promote the Literacy needs of that subject.
- Use / adapt the six core whole school literacy resources.
- Collaborate between all teachers to ensure that literacy skills are an integral part of the learning in all subjects.
- Ensure that there is a clear emphasis on accuracy, creativity and enquiry in all subjects.
- Encourage students to make connections in relation to their literacy skills in all aspects of their learning.
- Provide training where needed for staff.
- Promote strategies for students to learn spelling in all subjects.
- Use common reading terms in all classes e.g. scanning and skimming.
- Use common structures for organising writing e.g. discursive, informative, argument, persuasive etc.
- Encourage talk and promote active listening in all classes, modeling SLANT and ABCD.
- Develop the skills of note making in all subjects.
- Develop research skills by encouraging students to use the LRC.
- Identify the examination command words for each subject and ensure that all teachers can deliver this effectively e.g. instructions, recount, explanation, Information, persuasion, discursive writing, analysis and evaluation.
- Mark for Literacy accuracy, whatever the subject.
- Encourage reading for pleasure in Learning Time and at home.
- Deliver the 'take 5' task to encourage talk, promote active reading, and embed Literacy skills related to focus questions in recall quizzes.