



THE
HOLGATE
— ACADEMY —

Appendix to Provider Access Policy 2021-22

Office use

Published: January 2021	Next review: January 2022	Statutory/non: Statutory	Appendix Lead: Mrs S McKenna
Associated documents:			
Provider Access Policy			
Links to:			
CEAIG Policy			



Diverse
Academies

Contents

1 Management of provider access requests.....	3
2 Opportunities for access	3
3 Premises and facilities	4
4 Review	4

1. Management of provider access requests

1.1 Policy

This appendix should be read in conjunction with the Diverse Academies Trust Provider Access Policy:
<http://dalp.org.uk/wp-content/uploads/2018/08/Provider-Access.pdf>

1.2 Procedure

A provider wishing to request access should contact:

Mrs S McKenna (Careers Leader)
 Phone: 01159 632104
 Email: smckenna@holgate-ac.org.uk

2. Opportunities for access

A number of events, integrated into the academy careers programme, will offer providers an opportunity to come into the academy to speak to students in years 7 – 13 and/or their parents/carers:

	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Year 7						Employer engagement day
curriculum	Who am I? aspirations		Finance/unifrog			
Year 8						Employer engagement day
curriculum	Target setting / know myself			Careers skills		
Year 9				Careers fair		
curriculum				options		Unifrog
Year 10				Work experience (5 days)		Skills day- Employer engagement day
curriculum	Applying for work exp			Preparing for work experience		
Year 11	Post 16 provider sessions	Mock interviews - employers				
curriculum	Post 16 options	Presenting ourselves				
Year 12	Unifrog	Unifrog		Post 18 options	HE fairs	Work experience
Year 13	Mock interviews	UCAS				

This programme is subject to significant changes as a result of lock down and other restrictions due to the pandemic. We are providing online opportunities for students.

Please speak to Mrs S McKenna, our careers leader, to identify the most suitable opportunity for you.

The Diverse Academies Trust policy on [safeguarding](#) sets out the trust's approach to allowing providers into the academy as visitors to talk to our students.

3. Premises and facilities

3.1 The academy will make the main hall, sports hall, classrooms or private meeting rooms available for interactions between the provider and students, as appropriate to the activity. The academy will also make available all reasonable requests for specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the careers leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature for the Careers and Employability Library, which is managed by Mrs S McKenna (Careers Leader)
The careers library is available to all students.

.4 Review

This policy will be reviewed in January 2021.